

URGENT
CONFIDENTIAL
FOR DEPARTMENTAL USE ONLY

F.No.225/93/2009/ITA.II
Government of India
Ministry of Finance
Department of Revenue
Central Board of Direct Taxes

New Delhi, the 28th September, 2010.

To

All Chief Commissioners of Income-tax (CCA),
All Directors General of Income-tax.

Subject:- Central Action Plan - Identification of cases for scrutiny through manual selection for the year 2010-2011 -regarding.

Sir/Madam,

Reference is invited to Board's letter of even number dated 28.07.2010 on the subject above.

2. The Board has decided to modify the aforesaid guidelines regarding selection of cases for scrutiny as under:

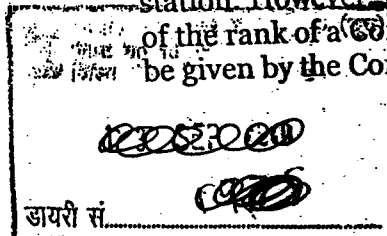
a) In paragraph (c) of the aforesaid instruction, the words "Rupees ten or more" were inadvertently mentioned, which may be read as "**Rupees 10 crore or more**".

b) The following additional category of cases may also be selected manually for Scrutiny:

"Returns of income of Trusts/ AOPs etc. filed in return form ITR-7 where gross receipts exceed Rs.5 crore".

c) In partial modification of the Category (g) of guidelines dated 28.07.2010, wherein CCIT/DGIT were authorized to approve selection of cases, the following decision has been taken:

I. The Assessing Officers in mufossil stations may select a maximum number of twenty five cases per A.O after recording reasons for the selection and with the approval of the Addl. CIT/JCIT in charge of the Range, if the Addl.CIT/JCIT happens to be the senior most officer in the station. However, if the senior most officer at the station is of the rank of a Commissioner, approval in this regard shall be given by the Commissioner.



- II. In other areas, i.e. Metros and bigger cities where Income Tax office is headed by an officer of the rank of Chief Commissioner/ Director General of Income Tax, Assessing Officers will manually select cases for scrutiny after recording reasons for doing so with the prior approval of jurisdictional CCIT/ DGIT. The maximum number of cases selected for scrutiny shall, however, not exceed 10(ten) per AO.
- III. The authority giving approval for selection of cases for scrutiny as above shall monitor the cases approved by him/ her and ensure quality of assessments in these cases.

This may be brought to the notice of all the officers working in your region.