



THE INSTITUTE OF CHARTERED ACCOUNTANTS OF INDIA
[Set up by an Act of Parliament]

13-CA (Exams)/Observer Empanel /Nov-Dec-2014

29th August 2014

ANNOUNCEMENT

**EMPANELMENT OF MEMBERS TO ACT AS OBSERVERS AT THE EXAMINATION CENTRES
FOR THE CHARTERED ACCOUNTANTS EXAMINATIONS
NOVEMBER / DECEMBER 2014.**

It is proposed to empanel members to act as Observers for the forthcoming Nov/Dec 2014 Chartered Accountants Examinations scheduled as under:

**Intermediate(IPC) and Final exams
Common Proficiency Test(CPT)**

**From 7th November 2014 to 21st November 2014
On 14th December 2014 (Sunday)**

Eligibility criteria for empanelment:

Members who fulfill the following criteria are eligible for empanelment, as Observers.

- i) He/she should not be more than 65 years of age as on 1st November 2014
- ii) His/her name should have been borne on the Register of Members as on 1st April 2012 and continues to be so;
- iii) None of his/her relatives* or dependants* is / will be appearing in the ensuing Chartered Accountants Examinations / CPT / Post – Qualification Course Examinations in November/ December 2014 in any examination centres in India or Abroad.

[* the term "relative" or "dependant" for the purpose shall include, in relation to an individual, the wife, husband, son, daughter-in-law, daughter, son-in-law, grandson, grand daughter, brother, brother's wife, brother's son, brother's daughter, sister, sister's husband, sister's son, sister's daughter, wife's brother, wife's sister and husband's brother and husband's sister]

- iv) He/she is not coaching students for any of the examinations / test conducted by the Council of the Institute in any institutions / organization including Regional Councils / Branches of the Institute and also private coaching.
- v) He/she has not been convicted by any court of Law and no disciplinary proceedings are pending against him/her, either by the ICAI / Disciplinary Directorate or by any other organization, both in India or abroad.
- vi) He/she is not associated with the Institute as an elected/co-opted member of the Council / Regional Council / Managing Committee of any Branch of the ICAI.
- vii) He/she shall abide by the Guidelines for Observer and / or any other instructions.

Honorarium

Honorarium of Rs.1500/- **per day / per session** and Rs 350/- as conveyance reimbursement for 'A' class cities and Rs 250/- for other cities per day (to cover cost of local travel) besides reimbursement of postal, stationery, telephone expenses, if any, will be paid.

The list of A class cities is as under:

Ahmedabad, Bangalore, Chennai, Darjeeling, Delhi, Hyderabad, Jaipur, Kanpur, Kokata, Lucknow, Mumbai, Nagpur, Pune and Secunderabad. All other cities are categorized as B class cities.

Duties of Observer:

A member will be allotted duties in the city of his professional address as per Institute's records.

An Observer is required to be present in the assigned branch of the Bank/Examination Centre from the time when the code key is opened in the bank till the conclusion of the examination, i.e. till the answer books are pooled, reconciled, packed and handed over to the designated courier agency for dispatch to the Examination Department.

Once the duties are assigned for acting as an Observer in a particular examination centre, he/she should attend to the said assignment and send his/her report and bill in the prescribed format immediately after the completion of his / her assignment.

In case any member is unable to perform his / her assignment, the same may be communicated to the Examination Department well in advance. If a member neither informs the Examination Department nor discharges the duties assigned, he/she would be liable for such action under the provisions of the Chartered Accountants Act 1949 and the Regulations framed thereunder, as deemed fit.

Kindly note that giving false/misleading declaration regarding conflict of interest / involvement in coaching will lead to action under disciplinary provisions in accordance with the Chartered Accountants Act, 1949 and the Rules and Regulations framed thereunder.

How to empanel:

A member who fulfills the above mentioned eligibility criteria, desirous of empanelling himself for the assignment, may do so, online at <http://observers.icaiaexam.icaai.org>.

Applications by any other mode will not be entertained.

The activity schedule of the portal is as under:

Opening of the window for empanelment	15th September 2014
Closing of the window for empanelment	30th September 2014
Hosting of the details of allotment of assignments	15th October 2014

Examination Department

Details of the cities in which the November 2014 examinations will take place are as under.

The cities/ places where the examinations will be held are given below:

WESTERN REGION:

(Covering States of Goa, Gujrat and Maharashtra and U. T. of Dadar & Nagar Haveli and Daman & Diu)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Ahmedabad -I @	Jalgaon	Mumbai - VIII +	Solapur
Ahmedabad -II @	Jamnagar	Mumbai - IX +	Surat
Ahmednagar	Kolhapur	Nagpur	Surendranagar
Akola	Latur	Nanded	Thane- I @@
Amravati	Mapusa (Goa)	Nasik	Thane - II @@
Anand	Margao (Goa)	Navi Mumbai	Thane - III @@
Aurangabad	Mumbai - I +	Navsari	Vadodara
Bharauch	Mumbai - II +	Panvel	Vapi
Bhavnagar	Mumbai - III +	Pimpri-Chinchwad	Vasai -I ++
Bhuj	Mumbai - IV +	Pune	Vasai -II ++
Dhule	Mumbai - V +	Rajkot	
Gandhidham	Mumbai - VI +	Sangli	
Gandhinagar	Mumbai - VII +	Satara	

@ Ahmedabad is divided into two Zones, namely Zone I and Zone II. The possible location of centres in the zones is as under:-

Zone I - Navrangpura, Ellis bridge, Ambawadi, Naranpura, Memnagar
Zone II - Vastrapur, Thaltej, Sattellite, Gurukul Road

+ Mumbai is divided into nine Zones namely Zone I to Zone IX. The possible locations of the centres in the respective zones will be:

Zone I - Chrchgate / Charni Road, Mazgaon
Zone II - Parel - east, Dadar-east, Matunga, Wadala, King Circle, Sion, Chembur
Zone III - Vidyavihar, Ghatkopar, Bhandup, Mulund
Zone IV - Dadar - West, Bandra West
Zone V - Santacruz, Vile Parle, Andheri
Zone VI - Jogeshwari W, Goregaon W, Malad W
Zone VII - Jogeshwari E, Goregaon E, Malad E
Zone VIII - Kandiwali W, Boriwali W, Dahisar W
Zone IX - Kandiwali E, Boriwali E, Dahisar E

@@ Thane is divided into three Zones. The possible location of the centres in the respective zone will be:-

Zone I - Thane City, Kalwa
Zone II - Dombivili, Kalyan
Zone III - Ulhasnagar, Ambarnath, Badlapur

++ Vasai is divided into two zones. The possible location of the centres in respective zone will be: -

Zone I - Mira Road, Bhayander
Zone II - Vasali, Nallasopara, Virar

Navi Mumbai: Vashi, Sanpada, Nerul

SOUTHERN REGION:

(Covering States of Andhra Pradesh, Karnataka, Kerala, Tamil Nadu and U. Ts. of Lakshadweep and Pondicherry)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Alappuzha	Chennai - VIII #	Kozhikode	Thiruvananthapuram
Anantapur	Coimbatore	Kumbakonam	Thrissur
Bangalore -I @@	Ernakulam	Kurnool	Tiruchirapalli
Bangalore -II @@	Erode	Madurai	Tirunelveli
Belgaum	Guntur	Mangalore	Tirupati
Bellary	Hubli	Mysore	Tirupur
Chennai - I #	Hyderabad - I *	Nellore	Tuticorin
Chennai - II #	Hyderabad - II *	Ongole	Udupi
Chennai - III #	Kakinada	Palghat	Vellore
Chennai - IV #	Kannur	Pondicherry	Vijayawada
Chennai - V #	Karimnagar	Rajamahendravaram	Vishakhapatnam
Chennai - VI #	Kollam (Quilon)	Salem	Warangal
Chennai - VII#	Kottayam	Sivakasi	

@@ Bangalore is divided into two Zones, namely Zone I and Zone II. The possible location of centres in the zones are as under:-

- Zone I - Bangalore (East & North) comprising of Basaveshwaranagar, Frazer Town, Gandhinagar, M G Road, Majestic, Malleswaram, Rajajinagar, Richmond Town, Shivajinagar, Tumkur Road and Yelahanka.
 Zone II - Bangalore (West & South) comprising of Banashankari, Basavangudi, Chamrajpet, Domlur, J P Nagar, Jayanagar, J.C. Road and Mysore Road.

Chennai is divided into eight Zones, namely Zone I to Zone VIII. The Zone numbers given to different areas (i.e. possible locations of centres in the Zones) are as under:

- Zone-I: George Town, Broadway, Rayapuram, Washermanpet, Tondiarpet
 Zone-II: Nungambakkam, Gopalapuram, Triplicane
 Zone-III: Guindy, Adyar, Besant Nagar, Tirunvanmiyur
 Zone-IV: Royapettah, Mylapore, Mandaveli
 Zone-V: Arumbakkam, Annanagar, Kilpauk, Ambattur, Villivakkam
 Zone-VI: Kodambakkam, T. Nagar, West Mambalam, Saidapet
 Zone-VII: Vadapalani, Ashok Nagar, K.K. Nagar, Porur
 Zone-VIII: St. Thomas Mount, Pallavaram, Nanganallur, Chromepet, Tambaram

***Hyderabad** Centre is divided into two zones namely Zone I and Zone II. The possible locations of the centres of respective Zones will be:

- Zone I - Hyderabad
 Zone II - Secunderabad, Tarnaka, Uppal

EASTERN REGION:

(Covering States of North East States, Orissa, Tripura, West Bengal and U.T. of Andaman & Nicobar Islands)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Asansol	Durgapur	Kolkata III [^]	Tinsukia
Berhampore	Guwahati	Rourkela	
Bhubaneswar	Kolkata I [^]	Sambalpur	
Cuttack	Kolkata II [^]	Siliguri	

[^]**Kolkata** is divided into three zones namely Zone I to Zone III. The possible locations of the centres in the respective Zones will be:

- Zone I** - Kolkata South **Zone II** - Kolkata North **Zone III** - Howrah

CENTRAL REGION:

(Covering States of Bihar, Chhattisgarh, Jharkhand, M.P., Rajasthan, Uttarakhand and U.P.)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Agra	Dehradun	Jhunjhunu	Raipur
Ajmer	Dhanbad	Jodhpur	Ranchi
Aligarh	Dundlod	Kanpur	Ratlam
Allahabad	Durg	Kishangarh	Saharanpur
Alwar	Ghaziabad	Kota	Sikar
Bareilly	Gorakhpur	Lucknow	Sri Ganganagar
Beawar	Gwalior	Mathura	Udaipur
Bhagalpur	Indore - I%	Meerut	Ujjain
Bharatpur	Indore - II%	Moradabad	Varanasi
Bhilwara	Indore - III%	Muzaffarnagar	
Bhopal	Jabalpur	Neemuch	
Bikaner	Jaipur	Noida	
Bilaspur	Jamshedpur	Pali-Marwar	
Chittorgarh	Jhansi	Patna	

% Indore is divided into three Zones. The possible locations of the centres in the respective Zone will be as under:

Zone - I : Vijay Nagar, Nanda Nagar, MIG/LIG Colony, Patnipura, Scheme No.54, Scheme No.74, Scheme No.78, Shalimar Township, Mahalaxmi Nagar, Tilak Nagar, Kanadia Road, Saket, Telephone Nagar, Goyal Nagar, Bengali Square, Khajrana, Dewas Naka, Malviya Nagar, Nehru Nagar

Zone - II : Chawni, South Tukoganj, Geeta Bhavan, Chhoti Gwal Toli, MTH Compound, Sneh Nagar, Kanchan Bag, Bhawankuwa, M.Y. Hospital Road, RNT Marg, Malwa Mill, Janjir Wala Square, Nasia Road, Naulakha, Sapna Sangeeta, Khatiwala Tank, Palsikar Colony, Sanchar Nagar, Agrawak Nagar, Juni Indore, Jail Road, Joara Compound, Rajwada, Devas, Mhow

Zone - III : Rajendra Nagar, Annapuran Road, Vaishali Nagar, Gumasta Nagar, Suadma Nagar, Usha Nagar, Raj Mohalla, Mahesh Nagar, Bada Ganpati, Aerodrome Road, Kalani Nagar, Gandhi Nagar, Banganga, Marimata Chouraha, Lokymanya Nagar

NORTHERN REGION:

(Covering States of Delhi, Haryana, H.P., J & K, Punjab and U.T. of Chandigarh)

CITY/CENTRE	CITY/CENTRE	CITY/CENTRE	CITY/CENTRE
Ambala	Delhi/ New Delhi-V \$	Jammu	Sangrur
Amritsar	Delhi/ New Delhi-VI \$	Jind	Shimla
Bathinda	Delhi/ New Delhi-VII \$	Kaithal	Sirsa
Bhiwani	Delhi/ New Delhi-VIII \$	Karnal	Sonepat
Chandigarh	Faridabad	Ludhiana	Srinagar (J&K)
Delhi/ New Delhi-I \$	Fatehabad	Panipat	Yamunanagar
Delhi/ New Delhi-II \$	Gurgaon	Patiala	
Delhi/ New Delhi-III \$	Hisar	Rewari	
Delhi/ New Delhi-IV \$	Jalandhar	Rohtak	

\$ Delhi/ New Delhi is divided into eight Zones, namely Zone I to Zone VIII. The Zone numbers given to different areas (i.e. possible locations of centres in the Zones) are given below:

Zone I - Karol Bagh, Pusa Road, Patel Nagar, Kirti Nagar

Zone II - Pitampura, Rohini

Zone III - Paschim Vihar, Punjabi Bagh

Zone IV - Nizamuddin, Lajpat Nagar, Lodhi Road, Kalkaji

Zone V - Geeta Colony, Priyadarshini Vihar, Karkardooma, Vivek Vihar, I.P. Extension

Zone VI - Vasundhara Enclave, Mayur Vihar, Anand Vihar

Zone VII - Kingway Camp, Darya Ganj, Shalimar Bagh Saroop Nagar

Zone VIII - Janakpuri, Dwarka, Vikaspuri