



# **SOUTH EASTERN COALFIELDS LIMITED**

(A Subsidiary of Coal India Limited)

"A Mini Ratna Company"

## **NOTICE INVITING APPLICATIONS FOR EMPANELMENT**

**Sub :** - Empanelment of Chartered Accountants/Cost Accountants Partnership Firms registered with the Institute of Chartered Accountants of India/Institute of Cost & Works Accountants of India for conducting internal audit of Physical verification of Stores and Spares in SECL for the year 2011-12.

Applications from Chartered Accountants/Cost Accountants Partnership Firms registered with the Institute of Chartered Accountants of India/Institute of Cost & Works Accountants of India are invited for conducting internal audit for Physical verification of Stores and Spares in SECL for the year 2011-12.

The Partnership Firms may send their applications to the General Manager (I A), SECL, Seepat Road, Bilaspur (CG) Pin 495006 so as to reach on or before 15th October'2011 indicating details of the Firms such as (1) Audit Experience of Firm in Coal Industry specifying nature, year of audit and name of the Subsidiary. (2) Audit Experience of Firm in other Government/Public Sector Undertakings and in Banks for Concurrent/Internal Audit, specifying nature, year of audit and name of the Company/Institution. (3) Working experience of Partners in Coal Industry as an Ex-employee. (4) Details of Partners enclosing therewith photo copy of certificate of the Institute of Chartered Accountants of India/Institute of Cost & Works Accountants of India indicating Associate or Fellow Membership. (5) No. of Qualified Assistants along with Name & Membership number with certificate of the Institute and No. and Names of Semi-Qualified Assistants with their proof of qualification. (6) Year of Establishment. (7) Whether Associate or Fellow member.

**The Audit Firms may please also note as under :**

(i) The Audit Firms who have worked for preceding last three financial years (2008-09, 2009-10 & 2010-11) under SECL's appointment need not apply as per Company's Policy. (ii) The willing partnership Firms should enclose with their application the documentary evidences as registration of firm with ICAI/ICWAI and other documents duly authenticated by the partner of the firm as above in support of their above details 1 to 7 in chronological order. In the absence of documentary proof, the application shall be rejected without assigning any reason. (iii) Application received after due date shall not be accepted. (iv) Kindly visit our website [secl.gov.in](http://secl.gov.in) for details regarding Empanelment. (v) Audit Firms of Chartered/Cost Accountants conducting continuous Internal Audit for 2011-12 in SECL, CIL and in other Subsidiary Companies of CIL will not be eligible for appointment of Internal Auditor for conducting physical verification of Stores and Spares for the year 2011-12.

**Note :** SECL will not be responsible for any misprinting by the Newspapers concerned. For detailed information and terms & conditions in respect of the above work tenderers should contact to the tendering authority to verify the fact in case of confusion. **(655-56)**

**PUBLIC SECTOR : A COMMITMENT TO PROGRESS**