

# INDIAN INSTITUTE OF MANAGEMENT RANCHI



Suchna Bhawan, Audrey House Campus, Meur's Road,  
Ranchi-834008, Jharkhand

Phone: +91 651-2285056, Fax: +91 651-2280940

Website: <http://www.iimranchi.ac.in>

## NOTICE INVITING EOI

Expression of Interest (EOI) is invited from C&AG empanelled firms of Chartered Accountants for maintenance of the books of accounts of IIM Ranchi. The scope of the work includes:

- Day to day accounting of all items of income, expenses, assets & liabilities
- Maintenance of records and statutory compliances as applicable
- Periodic reconciliations, MIS reports as per the request
- Payroll Processing
- Filing of various returns including TDS, Service Tax etc.
- Providing regular updates with regards to direct and indirect taxation
- Conducting internal/ concurrent audit of day to day transactions
- Assisting the CAG audit.

Interested firms along with the rates may apply before October 20, 2011 indicating their credentials to the undersigned.

For further queries and details log in to our website: [www.iimranchi.ac.in](http://www.iimranchi.ac.in)

Kamlesh Kumar Thakkar

F & AO, IIM Ranchi