

**HP BUILDING & OTHER CONSTRUCTION  
WORKERS WELFARE BOARD THAKUR  
VATIKA KHALINI, SHIMLA-171002**

**NOTICE INVITING TENDER**

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| <b>Office of Issue</b>          | : | <b>Secretary, HPBOCW, Welfare Board, Shimla-2</b> |
| <b>Tender No.</b>               | : | <b>BOCW/Acctts./Accounting Manual/(152)/2012</b>  |
| <b>Pre-Bid meeting</b>          | : | <b>19th June, 2012 (2:30 P.M.)</b>                |
| <b>Due date/Time of receipt</b> | : | <b>21st June, 2012 (2:00 P.M.)</b>                |
| <b>Opening date/time</b>        | : | <b>21st June, 2012 (2:30 P.M.)</b>                |

Scaled tenders are invited "For Preparation of Accounting Manual & Internal Audit System & Control" and their implementation in the Board.

**Eligibility of bidder:**

Registered Indian C.A-Firms/and other Accounts Professional(s) having minimum 5 professionals/Accounts staff. Further, the bidder should have capability and experience in taking up work of preparation of Accounting manual-Internal audit system in H.P. Government/Semi Government organizations along with its Eligibility conditions as described in detail in the tender document.

Bid security (EMD) shall be Rs. 25000/- (Rupees Twenty five thousand only) payable in shape of demand draft in favour of "Secretary HP Building & Other Construction Workers Welfare Board, Shimla-2. Intending bidders may obtain copy of the tender document from the office of the Board on payment of Rs. 1000/- (Rupees one thousand only) non-refundable with effect from 8th June, 2012 to 19.6.2012 between 11.00 A.M. to 5:00 P.M. on working days. Tender Document may also be downloaded from the site of the Labour & Employment Department, Himachal Pradesh (<http://himachal.nic.in/employment>) in which case a DD of Rs. 1000/- in favour of Secretary Board payable at Shimla to be attached with the Technical Bid of tender as the cost of tender document.

**Secretary,  
HPBOCW, Welfare Board,  
Shimla-171002.**