

TENDER NOTICE

Sealed applications are invited by Member Secretary Satluj Valley Watershed Development Society cum Conservator of Forests Rampur from reputed firms of CA to conduct the audit of SVWES, Rampur for the year 2012-11. The Society is a registered society under Society Registration Act, 1960 with its headquarter at Rampur Bushahr District Shimla H.P.

Application should reach the office of Member Secretary SVWDS cum Conservator of Forests Rampur on or before 19.04.2012 at 2 PM and the bids will be opened on same day at 2.30 PM in persence of applicant or his representatives who may wish to be present there.

QUALIFICATIONS:

(i) The firm must be on the panel of CAG. (ii) The applying firm should be Himachal based Firm, i.e. having its H.Q. in H.P. (iii) The Firm should have minimum five full time partners. Out of five partners minimum three partners should be FCAs. (iv) Firm should be having experience of at least 2 years of undertaking this type of job.

WORKS INVOLVE:

1. Compilation of accounts of Member Secretary and 134 Project Officers (Ani, Kinnaur, Rampur, CAT Plan, Shimla (WL), Sarahan (WL), Shimla, Theog, Kunihar, Bilaspur, Nachan, Suket and Karsog) into double entry system. 2. Detailed audit of accounts of all Project Officers mentioned as above alongwith main account of Member Secretary. 3. Consolidation of all the accounts of all Project Officers mentioned as above alongwith main account of Member Secretary. 4. Preparation of Receipt/Payment Accounts, Income and Expenditure Account and Balance Sheets of all accounts as well as consolidation of all accounts and preparing financial data of the Society.

■ Total outlay for the financial year 2010-11 is approximately Rs. 17.74 Crores. ■ The firm should quote detailed fee structure for the above mentioned job. ■ The firm must enclose all the documents of qualification alongwith the application. ■ Applications without supporting documents and incomplete fee structure will be liable to be rejected. ■ The job is required to be completed within 45 days from the date of job order issued to the firm.

Any further information/clarification can be had from the office of Project Officer-cum-DFO CAT Plan Nichar at Rampur, District Shimla HP on any working day.

**Member Secretary SVWDS
cum-C.F. Rampur**