

## Chief Auditor Punjab State Power Corporation Limited T-6&7, Thermal Sheds, Shakti Vihar, PATIALA

Tender Specification No.: 05/CA/Works/2011-12 dt.10/4/12

Tender Hosted On : 16-Apr-2012 12:00:00 AM

Place: Patiala

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### Eligibility Criteria :

Publication :	Leading Newspapers
Issuing Authority :	Chief Auditor Punjab State Power Corporation Limited T-6&7, Thermal Sheds, Shakti Vihar, PATIALA
Issuing Authority Address :	Chief Auditor Punjab State Power Corporation Limited T-6&7, Thermal Sheds, Shakti Vihar, PATIALA

**Brief Description :** Work of Internal Audit of Works Accounts for the year 2011-12 of Corporate Offices at Patiala & Field offices at different places.

- (1) "REQUEST FOR PROPOSAL" containing eligibility criteria, terms of reference and general terms & conditions etc. can be downloaded from our website <http://www.PSPCL.org> against non-refundable cost of Rs. 1000/- (One Thousand only) This cost for document of "REQUEST FOR PROPOSAL" must be furnished in the form of demand draft in favour of "Accounts Officer/Cash, PSPCL", payable at Patiala in a separate envelope along with the bid failing which the bid of the firm shall not be accepted.
- (2) Rates may be quoted for each group separately PSPCL reserves the right to divide the work amongst the bidder who accepts the rates of lowest bidder as counter offer.
- (3) One bidder can be allotted the work of maximum number of three number groups.
- (4) The work allotted to the Contractor will have to be completed within the time frame failing which penalty would be liable to be imposed under the relevant section of Request for Proposal.

- (5) The PSPCL reserves the right not to allot any work to those bidders who have not completed the work under any other ongoing work order awarded to them in the PSPCL and are defaulters, as per the terms and conditions of work order.

**(6) Qualifying Criteria**

- a) Chartered Accountant Firm must be Empanelled with CAG.
- b) Chartered Accountant Firm must have 5 years experience.
- c) Chartered Accountant Firm must have 3 number working partner.
- d) Chartered Accountant Firm must have its Head Office in Punjab or Tri City i.e. Chandigarh, Mohali & Panchkula prior to 1.4.2009.
- e) Our documents/correspondence are in Punjabi so to write, read & understand the Punjabi language is must for the bidder and his auditor.

**(7) Scope of Work**

- a) The scope of work is to conduct Internal Audit of the offices as RFP list of offices is at Annexure-A.
- b) The contractor will have to provide sufficient number of assistants/experienced staff as per quantum of work for each Group.
- c) The contractor may bid for one or more than one Group may split the work among number of bidders.
- d) The qualifying criteria of the bidders have been mentioned in the RFP documents.

**(8) Rates**

The bidder will quote the FIRM rates and must be inclusive of all taxes duties etc. like EPF, Service tax. Group insurance etc. Price Bids with variable rates of any item will not be accepted.

- (9) The Firm shall be required to submit the Earnest Money amounting to Rs. 20,000/- (Rupees Twenty Thousand only) for each Group in the form of demand draft favoring 'Accounts Officer/Cash, Punjab State Power Corporation Limited (PSPCL)', payable at Patiala along with the bid/proposal. To clarify, if the bidder wants to apply for 3 groups, he is to submit Rs. 60,000/- as Earnest Money. If the Earnest money is not submitted with the proposal or is not found in order, the Technical proposal will not be opened and the bid will be rejected. The Earnest Money Deposit, proof of eligibility, technical proposal and financial proposal each shall be properly bound separately with all pages numbered serially.

- (10) Based on overall evaluation of Technical bids of the short listed bidders and their financial bids, PSPCL will appoint the Internal

Auditors.

- (11) The offer should be valid for 120 days from the date of opening of bids.
- (12) The Chief Auditor, PSPCL, Patiala reserves the right to reject any or all bids without assigning any reason and no claim on this account shall be acceptable.
- (13) Any other information/details required in this regard can be had from the office of undersigned or from website <http://www.PSPCL.org>

**Dy.CA/Works,  
for Chief Auditor,  
T-6&7, Thermal Sheds,  
Shakti Vihar,  
PATIALA-147001  
Phone 96461-18707  
96461-18832**

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#### Financial Details

Application fees :	Rs. 1000/-(non-refundable)
Payment Mode :	Demand Draft
Payment in Favour Of :	Accounts Officer/Cash, PSPCL?, payable at Patiala
EMD :	Rs. 20,000/- for each Group.

#### Important Dates

Sale of application start From :	16-Apr-2012 12:00:00 AM
Sale of application Ends On :	14-May-2012 12:00:00 AM
Last date for bid Submission :	15-May-2012 12:00:00 PM
Bid Opening Date :	15-May-2012 12:30:00 PM

#### Contact Details

Contact Phone Number :	96461-18707, 96461-18832
URL for Additional Information :	<a href="http://www.pspcl.in">www.pspcl.in</a>