

**-COPY OF-
CO.LAW NOTIFICATION
NO. G.S.R. 78(E)
DATED 10-2-2011**

**Co. (Central Govt's) General Rules and Form (Amend) Rules, 2011 Substitution of
Form No. 2**

In exercise of the powers conferred by sub-section (1) of section 642 read with section 610B of the Companies Act, 1956 (1 of 1956), the Central Government hereby makes the following rules to amend the Companies (Central Government's) General Rules and Forms, 1956, namely :-

1. (1) These rules may be called the Companies (Central Government's) General Rules and Forms (Amendment) Rules, 2011.

(2) These rules shall come into force from the date of publication in the Official Gazette.

2. In the Companies (Central Government's) General Rules and Forms, 1956, for Form 2, the following form shall be substituted, namely:-

FORM NO. 2	Return of allotment
[Pursuant to section 75(1) of the companies Act, 1956]	

Note - All fields marked in * are to be mandatorily filled.

1.(a) *Corporate identity number (CIN) of company

Pre Fill

(b) Global location number (GLN) of company

2.(a) Name of the company

(b) Address of the registered office of the company

(c) *e-mail ID of the company

3. Shares allotted payable in cash
Number of allotments

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Date of (DD/MM/YYYY)
allotment

Kind of Shares	o Preference	o Equity
Brief particulars in respect of terms and conditions, voting rights etc. of shares		
Number of shares allotted		
Nominal amount per share (in Rs.)		
Total nominal amount (in Rs.)		
Amount paid per share on application (excluding premium) (in Rs.)		
Total amount paid on application (excluding premium) (in Rs.)		
Amount due and payable per share on allotment (excluding premium) (in Rs.)		
Total amount paid on allotment (excluding premium) (in Rs.)		
Premium amount per share due and payable (if any) (in Rs.)		
Total premium amount due and payable (in Rs.)		
Premium amount paid per share (if any) (in Rs.)		
Total premium amount paid (if any) (in Rs.)		
Amount of discount per share (if any) (in Rs.)		
Total discount amount (if any) (in Rs.)		
Amount to be paid on calls per share (if any) (excluding premium) (in Rs.)		
Total amount to be paid on calls (if any) (excluding premium) (in Rs.)		

4. Shares allotted for consideration otherwise than in cash

Number of
allotments

Date of (DD/MM/YYYY)
allotment

Kind of Shares	o Preference	o Equity
Brief particulars in respect of terms and conditions, voting rights etc. of shares		
Number of shares allotted		
Nominal amount per share		
Total nominal amount (in Rs.)		
Amount to be treated as paid-up on each share (in Rs.)		
Premium amount per share (if any) (in Rs.)		
Total premium amount (if any) (in Rs.)		
Amount of discount per share (if any) (in Rs.)		
Total discount amount (if any) (in Rs.)		
The consideration for which such shares have been allotted		
(a) Property and assets acquired		
Description		
Amount (in Rs.)		
(b) Goodwill		
Description		
Amount (in Rs.)		
(c) Services (give nature of services)		
Description		
Amount (in Rs.)		
(d) Other items (to be specified)		
Description		
Amount (in Rs.)		
Whether an agreement or contract is executed in writing for allotting shares for consideration otherwise than in cash		
<input type="checkbox"/> Yes <input type="checkbox"/> No		

5. Bonus shares issued

(a) Date of allotment (DD/MM/YYYY)

(b) Number of bonus shares

(c) Nominal amount per share (in Rs.)

(d) Amount to be treated as paid up per share (in Rs.)

6. Capital structure of the company after taking into consideration the above allotment(s)

(a) *Authorised capital of the company (in Rs.)

Break up of Authorised capital

*Number of equity shares	<input type="text"/>	Total amount of equity shares (in Rs.)	<input type="text"/>
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Nominal amount per equity share	<input type="text"/>
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*Number of preference shares	<input type="text"/>	Total amount of preference shares (in Rs.)	<input type="text"/>
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Nominal amount per preference share	<input type="text"/>
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Number of unclassified shares	<input type="text"/>	Total amount of unclassified shares (in Rs.)	<input type="text"/>
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(b) *Issued capital of the company (in Rs.)

Break up of Issued capital

*Number of equity shares	<input type="text"/>	Total amount of equity shares (in Rs.)	<input type="text"/>
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Nominal amount per equity share	<input type="text"/>
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*Number of preference shares	<input type="text"/>	Total amount of preference shares (in Rs.)	<input type="text"/>
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Nominal amount per preference share	<input type="text"/>
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(c) *Subscribed capital of the company (in Rs.)

Break up of Subscribed capital

*Number of equity shares Total amount of equity shares (in Rs.)

Nominal amount per equity share

*Number of preference shares Total amount of preference shares (in Rs.)

Nominal amount per preference share

(d) *Paid up capital of the company (in Rs.)

Break up of Paid up capital

*Number of equity shares Total amount of equity shares (in Rs.)

Nominal amount per equity share

*Number of preference shares Total amount of preference shares (in Rs.)

Nominal amount per preference share

7(a) Date of passing the special resolution authorising issue under section 81 (DD/MM/YYYY)

(b) Service request number (SRN) of Form 23

8. Whether complete list of allottees has been enclosed as attachment ☐ Yes ☐ No

In case No, then submit the details of all the allottees in a CD separately

9. Whether copy of the valuation report of properties/rights and shares has been enclosed as attachment ☐ Yes ☐ No

Attachments

1. Copy of the resolution authorising the issue of bonus shares Attach List of attachments

2.*List of allottees (separate list for each allotment, refer instruction kit for format)

Attach

3. Copy of the resolution for the issue of shares at a discount with a copy of the order of the Central Government

Attach

4. Copy of the contract or agreement, if any, for allotment of share for consideration otherwise than in cash

Attach

5. Copy of the valuation report of properties/rights and shares

Attach

6. Copy of Board or shareholders' resolution

Attach

7. Optional attachment(s) - if any

Attach

Remove
attachment

Verification

To the best of my knowledge and belief, the information given in this form and its attachments is correct and complete.

I have been authorised by the Board of dated (DD/MM/YYYY) to sign and submit this form.

To be digitally signed by

Managing Director or director or manager or secretary of the company

*Designation

*Director identification number of the director or

Managing Director; or Income-tax permanent account number(Income-tax PAN) of the manager; or

Membership number, if applicable or income-tax PAN of the secretary

(secretary of a company who is not a member of ICSI, may quote his/ her income-tax PAN)

Certificate

It is hereby certified that I have verified the above particulars (including attachment(s)) from the records of

and found them to be true and correct. I further certify that all required attachment(s) have been completely attached to this form.

; Chartered accountant (in whole-time practice) ; Cost accountant (in whole-time practice) or
or

; Company secretary (in whole-time practice)

* Whether associate or ; Associate ; Fellow
fellow

* Membership number or certificate of practice number

Modify

Check
Form

Prescrutiny

Submit

For office use only:

Affix filing
details

eForm
request
(SRN)

Service
number

eForm filing date

(DD/MM/YYYY)

This e-Form is hereby registered

**Digital signature of the
authorising officer**

Confirm
submission

Date of signing

(DD/MM/YYYY)